

## Terms and conditions for Further Training

### Registration

For registrations, please use the registration form and send it to the following address.

#### **AGJF Sachsen e. V.**

Training Team

Neefestraße 82

09119 Chemnitz

tel.: +49 371 5 33 64 - 18/ - 29/ - 21

fax: +49 371 5 33 64 - 26

e-mail: [fortbildung@agif-sachsen.de](mailto:fortbildung@agif-sachsen.de)

The written registration is considered binding upon receipt. A separate registration is required for each offer. In order to minimize the administrative effort, registration confirmations are sent exclusively by e-mail. For this purpose please provide a valid email address. Training invitations will be sent by mail to your private address.

### Seminar Confirmation

The seminar documents will be compiled approximately two weeks before the seminar (short-term registrations are possible after consultation) and all participants will receive a seminar confirmation. For reasons of cost our offers are carried out with a minimum of eight participants.

### Expenses

Unless otherwise stated, the participation fees include seminar costs, full board and lodging. Costs incurred for seminar documents (e.g., Reader, documentations etc.) are not included. Our concept for seminars lasting several days assumes that participants stay overnight in double rooms. The additional costs for single room occupancy, if possible, are to be paid by the participants themselves. The participation fees can be found in the individual seminar invitations. Participants from institutions and projects that are members of the AGJF Sachsen e. V. pay a reduced participation fee. Please transfer the participation fee only after receipt of the invoice which will be sent to you with the seminar confirmation. Cancellations will only be accepted in written form (by mail, fax or e-mail). Up to six weeks before the start of seminar, a processing fee of 10.00 € will be charged to interested parties. Six weeks before the start of the seminar 50 % of the participation fee will be charged as cancellation fee. For cancellations within 14 days before the start of the seminar, the full participation fee is due also in case of illness. If a replacement participant with a binding registration is named this regulation does not apply. In case of subsequent changes to the registration data after the binding confirmation of registration, an additional processing fee of € 10.00 will be charged to the participants.

### Confirmation of Participation

Participants of seminars of the AGJF Sachsen e. V. will receive a certificate of participation. We would like to point out that the participation fees are tax deductible.

### Disclaimer

The organizers reserve the right to make use of their domestic authority and to exclude persons who are extreme right-wing, belong to or sympathize with political parties or organizations that are part of the extreme right-wing scene or have already been noticed in the past by racist, nationalist, anti-Semitic or other people despising statements. The organizer is entitled to refuse access to the event or to exclude such access for the people mentioned.

### Data Protection

Your personal data will be saved in compliance with data protection regulations for the purpose of internal training administration. They will not be passed on to third parties.

### Note

In case of additional qualifications and cooperation projects, separate contractual conditions may apply. Please request those from the respective contact person.